



Traineeships and Northern Beaches Community College

TRAINING DELIVERY OPTIONS

• IN YOUR WORK PLACE

If you have a minimum of 3 trainees commencing at the same time, our trainer can come to your work place and deliver small group training and assessment. The training can be specific to your systems, policies and procedures.

• AT THE COLLEGE

Structured face to face courses are delivered regularly at the College. Your employee can be signed up as a trainee and then join the next College course that commences.

• ONE ON ONE

For new entrant trainees, regular visits to your workplace will be made by our trainer to support the trainee in his or her learning and to monitor their progress. Email and phone support will also be available.

TRAINEESHIPS FOR YOUR BUSINESS

GOVERNMENT INCENTIVES

Would you like to receive Government incentive payments of up to \$4000 to upskill your staff with customised training? Let Northern Beaches Community College work with you to build your workforce!

WHAT IS INVOLVED?

Your newly employed staff can enter into a traineeship agreement with you for the period determined by the qualification level being studied.

- As the RTO, we will provide the necessary training using one of the Training Delivery Options set out on this page.
- The Traineeship Agreement is organised through an Apprenticeship Centre who will also facilitate your government incentive payment claims and advise you on any other rebates that are applicable.

WHAT TRAINING IS PROVIDED?

The content of the training is determined by the requirements of the qualification studied. Elective subjects can be chosen based on the needs of your business.

BENEFITS FOR THE EMPLOYER

- Increase workplace productivity
- Upskill employees to meet business needs
- Receive government incentives
- Promote employee loyalty.

BENEFITS FOR THE TRAINEE

- Achieve a nationally accredited qualification
- Learn valuable workplace skills
- Receive comprehensive training
- Increased career opportunities.

WHAT WILL IT COST?

Details are available on the back of this flyer.

WHY USE NBCC FOR TRAINING?

- An RTO since 1995
- A 90% successful completion rate for traineeships during the past six years
- Flexible and supportive
- Industry qualified and experienced trainers
- Approved provider under NSW Government Smart & Skilled Training Program.



QUALIFICATIONS AVAILABLE UNDER A TRAINEESHIP WITH NBCC IN 2017

- Certificate III in Allied Health Assistance HLT33015
- Certificate III in Health Services Assistance HLT33115
- Certificate III in Business BSB30115
- Certificate IV in Bookkeeping FNS40215
- Certificate IV in Community Services CHC42015
- Certificate IV in Leadership & Management BSB42015
- Certificate IV in Human Resources BSB41015
- Diploma of Leadership & Management BSB51915
(No Government Incentives payable for Diploma but course fee only \$1000)

(Note: Traineeships are also available in qualifications in Early Childhood Education & Care, Individual Support, Home & Community Care, Disability and Aged Care - different government incentives apply).

TRAINEESHIP INCENTIVES & COSTS

GOVERNMENT INCENTIVES	
*NEW ENTRANT TRAINEE	
Full time employee	
Commencement Incentive	\$1500
Completion Incentive	\$2500
Part time employee	
Commencement Incentive	\$0
Completion Incentive	\$1500
*EXISTING WORKER TRAINEE	
Full time/part time employee	\$0 - not available
<p><i>Note: Payroll Tax rebates may also apply for New Entrant trainee wages and a Workers Compensation Premium Reduction</i> (Extracted from Australian Business Apprenticeships Centre Employer Reference Guide)</p>	

DEFINITION OF "NEW ENTRANT" TRAINEE	
*New Entrant Trainee	Staff member who has been employed by the company for less than 12 months (*part time) or less than 3 months (*full time)
	<i>*Full time - 30 hrs per week or more *Part time - Average 20 hrs per week</i>

COURSE COSTS			
NEW ENTRANT TRAINEE		Payable on enrolment	Payable on training completion
For all qualifications	\$1000	\$300	\$700

NOTE: Eligibility conditions do apply to traineeships and all prospective trainees must have this checked by an Apprenticeship Centre.

This training is subsidised by the NSW Government